



How the BioScrip CAP Program Works

New Patient Enrollment

1. Physician submits an order for a beneficiary on a BioScrip patient enrollment form* for the initial patient order request.
2. Physician provides the following required information to BioScrip on the patient enrollment form: Beneficiary demographic information, beneficiary primary & secondary insurance information, drug name, drug strength, expected date of administration, quantity of drug needed, frequency of administration, any and all other necessary medical information. The BioScrip patient enrollment form must be signed by the physician and faxed to 1-866-368-9808 or phoned to 1-866-366-7915.
3. BioScrip will acknowledge receipt of a patient enrollment form from the Physician either by fax or phone call. If the order is not complete for any reason, BioScrip will contact the Physician's office to obtain any and all missing required information.
4. The Physician is required to provide a patient enrollment form to BioScrip no less than 48 hours prior to the date of beneficiary administration, in order to ensure normal shipping methods.
5. Once the order is verified as complete, BioScrip will coordinate shipping dates with expected dates of administration.

** BioScrip will post patient enrollment forms on this website by May 22, 2006.*

Delivering CAP Drugs to the Physician's office

1. Once a complete order has been received, and all of the above criteria have been met, BioScrip will proceed to fulfill the order and ship it to the specific location of administration.
2. BioScrip will provide the Physician the following information via fax: delivery acknowledgement receipt, courier tracking number, date of delivery, shipment contents, Physician's CMS billing information: prescription unique identifier (for physician billing use also), the drug's J-code, drug strength, CAP billing modifiers- J1, J2 & J3, NDC number, and when pertinent, the Advance Beneficiary Notice form (ABN)**.
3. If there are no changes to a beneficiary's status, all refill orders will be handled according to next ship date, and no new order is required. Refills may be shipped with other drugs, but any new drug order requires a new prescription.

Refills

1. Physicians will be faxed the list of patients and their medications 7-days prior to the next administration date (defined as frequency of administration and last administration date).
2. When the Physician receives the fax, they must do one of the following: approve the administration date and medications, change the administration date and/or medications, or cancel medications or cancel the entire administration.
3. Once the administration date is confirmed, BioScrip will deliver the patient's order no sooner than 5-days prior to the administration date.
4. The Physician must notify BioScrip immediately of any change to the administration date or medications to be administered.

For more information on the CAP program and becoming a CAP physician participant, please contact BioScrip toll-free at 1-866-366-7915.





How the BioScrip CAP Program Works

Emergency Drug Administration

Emergency Situations are defined by four specific CAP criteria. In Emergency Situations, when the Physician needs the drug in less than 24-hours, the following options are available:

- BioScrip can elect to emergency ship from one of its thirty-four pharmacy locations.
- The Physician may pull from their inventory as defined by CAP criteria. The Physician will still send the order to BioScrip, and BioScrip will bill for the emergency order and replace the Physician's inventory for future use. In this case, the Physician will bill for this service using the J1& J2 modifier.

Insurance Verification

1. When BioScrip receives a complete patient order, BioScrip will verify the Physician's CAP eligibility as well as the Beneficiary's Insurance eligibility.
2. The beneficiary process includes review of the local insurance carrier coverage, patient out-of-pocket expenses, deductibles & copay amounts, and secondary and supplemental insurance coverage.
3. BioScrip will contact the beneficiary to notify them of the following prior to shipment: out-of-pocket expenses, deductibles, copay amounts, and potential financial assistance programs if appropriate.
4. BioScrip will also communicate this information and all beneficiary out-of-pocket responsibilities to the Physician via the delivery acknowledgement fax and will seek the Physician's cooperation with ABN form completion**.

Other Important Information

1. Most drugs covered are Single Use vials. In situations that require medications that come only in Multi-Dose vials, pre-filled syringes will be supplied. When pre-filled syringes can't be utilized, the entire Multi-Dose vial will be sent. The excess dosing in the Multi-Dose vial is required to be stored in a separate location in the Physician's office. BioScrip will issue a new prescription number for future administration of the medication from the multi-dose vial.
2. There are over 180 Approved CAP drugs. BioScrip has provided multiple NDCs to enhance the Physician's choice. When a drug ordered by the physician is not on the approved list of over 180 drugs, BioScrip will contact the Physician to change the drug order to one of the approved CAP drugs.
3. If the physician wants to proceed with a drug that is not on the approved list of CAP drugs, then the Physician may use the buy & bill procedure permitted under the CAP using the Furnish as Written provision (FAW), and bill using the Furnish as Written (FAW) modifiers.
4. Standard turnaround time for orders is 48 hours. Any order needed within 48-hours will be treated as an emergency order and should be phoned into 1-866-366-7915 so the order can be expedited.
5. ** In cases where we think there is a coverage issue, BioScrip will create and send the Advanced Beneficiary Notification (ABN) form to the Physician, so they can obtain the patient's signature. The signed form must be sent back to BioScrip.

For more information on the CAP program and becoming a CAP physician participant, please contact BioScrip toll-free at 1-866-366-7915.

